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## **CHARTER FOR TECHNICAL LIBRARY COMMITTEE**

### WHY IS THIS MISSION NEEDED OR WHY IS IT IMPORTANT

California Ships to Reefs personnel/volunteers must have, at their fingertips, any and all information important to artificial reefing. It is imperative this information be easily accessible, either in hard copy or electronically. Our message and PR materials need to be kept current at all times. We need to know more than anyone else does about STR, all around the world. California Ships to Reefs can only be the "gold" standard if it has all the answers available.

### DESCRIPTION OF WHAT NEEDS TO BE DONE

1. Create a priority list of what is needed in the Technical Library (coordinate with Research Committee)
  - a. Catalog everything available about how to create artificial reefs
  - b. Catalog Environmental studies on/around artificial reefs (coordinate with Science Committee)
  - c. Catalog Economic impact studies
  - d. Catalog Other man-made reefing materials
2. Create a library to be maintained in two ways:
  - a. Hard-copy of each document found.
  - b. Electronic database with access via "back door" of Web site by California Ships to Reefs personnel/volunteers.
  - c. Index all documents
3. Work with Web Site Committee to make available protocols for creating the following:
  - a. Electronic database
  - b. How to access it
  - c. How to update it as required.
  - d. How to prioritize what is needed first

### DEFINE SUCCESS FOR THIS COMMITTEE

1. A Library and Electronic Database of all research materials has been created.
2. Update/addition of materials is ongoing.

OVERALL PROJECT: For the duration

### SKILLS/PEOPLE OR EQUIPMENT NEEDED TO ACCOMPLISH MISSION OF COMMITTEE

Space for hard-copy library, librarian, Web Database manager for the electronic library