

Website Team Member

Job Description

Work with other members of the Website Committee to create the look and feel of the CSTR website; develop a graphic design that effectively communicates the ideas being promoted; layout and organization of the site, the types of colors or images to use (photos, illustrations, videos, etc.), and other matters concerning overall graphic design.

Job Tasks

Attend monthly Committee conference calls to further the Website goals. Provide input and feedback when needed.

Coordinate with all other CSTR Committees.

Collect the text documents and images that will appear on the site and convert them into a form in which they can be viewed.

Add special features to web pages such as animations and interactive surveys, clickable e-mail contacts.

Create pages that can be viewed with current, mainstream browsers, and edit the content as needed.

Continually update website to remain current.

HTML experience is helpful, but not required.